



This form may be generated as the output of address matching processing using CASS (Coding Accuracy Support System) certified software in conjunction with current USPS Address Database Files. Any facsimile must contain the same information in the same format as this printed form.

See DMM A950 for more information.

CASS Summary Report

A. CASS/MASS Software

1. CASS Certified Company Name	2. CASS Certified Software Name & Version	3. Configuration
4. Z4 Change Certified Company Name	5. Z4 Change Certified Software Name & Version	6. Configuration
7. LOT Certified Company Name	8. LOT Certified Software Name & Version	9. Configuration
10. DPC Utility Certified Company Name	11. DPC Utility Software Name & Version	12. Configuration
13. MASS Certified Company Name	14. MASS Certified Software Name & Version	15. Configuration
		16. MLOCR Serial No.

B. List

1. List Processor's Name	2. Date List Processed	3. Date of Database Product Used
	a. Master File	a. ZIP + 4 File
	b. Z4 Change	b. Z4 Change
	c. LOT	c. LOT
	d. CRIS	d. CRIS
	4. List Name or ID No.	5. No. Lists
	6. Total Records Submitted for Processing	

C. Output

	1. Total Coded	2. Validation Period		1. Total Coded	2. Validation Period
a. ZIP + 4 Coded ▶		From To	d. 5-Digit Coded ▶		From To
b. Z4 Change Processed ▶			e. CR RT Coded ▶		From To
c. DPBC Assigned ▶		From To	f. LOT Assigned ▶		From To

D. Mailer

I certify that the mailing submitted with this form has been coded (as indicated above) using CASS-certified software meeting all of the requirements of <i>Domestic Mail Manual A950</i> .		3. Name & Address of Mailer
1. Signature		
	2. Date Signed	

Instructions

A. CASS/MASS Software

- 1, 4, 7, 10, & 13. Company Names:** Enter the name for *each kind of software*, as it appears on the CASS/MASS certificate.
- 2, 5, 8, 11, & 14. Software Name & Version:** Enter name and version used for *each kind of software*, as it appears on the CASS/MASS certificate.
- 3, 6, 9, 12, & 15. Configuration:** Enter the specific software configuration parameter settings as it appears on the CASS/MASS certificate.
- 16. MLOCR:** Enter the MLOCR serial number as it appears on the MASS certificate.
- NOTE:** If information entered in this section represents the list processing of more than one certified company, attach a list of company names, software names and versions, as well as the configuration to code the address information used in the mailing.

B. List

- 1. List Processor's Name:** Enter the name of the company that coded the address list(s) and/or performed ZIP + 4 matching, using CASS certified software. Attach a list if additional space is required.
- 2. Date List Processed:** Enter the processing date for each list. If multiple lists, enter the oldest date from the lists.
- 3. Date of Database Product Used:** Enter the version date of each database package used for processing. If multiple lists, enter the oldest version date from the lists.
- 4. List Name or ID No:** Enter the name or identification number of the address list. If more than one list is used, leave blank. If the identification number is used, the number **MUST** be preceded by "ID#".
- 5. Number of Lists:** Enter the number of lists used to produce the mailing.
- 6. Total Records Submitted for Processing:** Enter the total number of address records (from all lists in item B5) submitted at the time the list(s) was coded.

C. Output

- 1. Total Coded:** Enter the total number coded.
- 2. Validation Period:** Enter the effective dates as shown below.

Product Name	From Date	To Date
ZIP + 4 Coded	30 days before (the 15th of each month or bi-monthly) or no later than 105 days after the file date.	180 days after from the ZIP + 4 valid "From" date.
Total Delivery Point Barcoded	30 days before (the 15th of each month or bi-monthly) or no later than 105 days after the ZIP + 4 product file date.	180 days after from the DPBC valid "From" date.
Five-Digit Coded	30 days before (the 15th of each month or bi-monthly) or no later than 105 days after the ZIP + 4, Five-digit ZIP, or the Carrier Route product date.	365 days after from the Five-Digit valid "From" date.
Total Carrier Route Coded	30 days before or up to 105 days after the ZIP + 4, Five-digit ZIP, or the Carrier Route product date (the 15th of each month or bi-monthly) or up to 105 days after the file date.	90 days after the Carrier Route Valid "From" date.
Line Of Travel (LOT) Sequence No. Assigned	30 days before or up to 105 days after the LOT file product date (the 15th of each month or bi-monthly).	90 days after the LOT valid "From" date.

D. Mailer

- 1. Signature:** Signature of individual who processed the list, or the mailer's representative.
- 2. Date Signed:** Enter the date this form is signed.
- 3. Name & Address of Mailer:** Enter the name and address of the individual whose signature appears in item D1.